KATWA COLLEGE

1ˢᵗ SEMESTER SEC COURSE

INTERNAL ASSESSMENT EXAMINATION – 2024

DEPARTMENT OF ECONOMICS

SUBJECT: BASIC COMPUTER APPLICATION   **PAPER CODE: ECON1051**

FULL MARKS – 10

1. Create a document with a heading and using formatting features underline, boldface and change the font. Add a bibliography to the document and create a reference list using five references.   **2.5+2.5 = 5**

2. Following is the table of rice production in a region in West Bengal.   **2+3 = 5**
   i)   Find out Average and Total Production over the years using MS-EXCEL formula.
   ii)   Plot Bar diagram to represent the data diagrammatically.

Year	Rice Production (kg)
2019	228
2020	236
2021	180
2022	203
2023	213